

Sabbatical Leave Committee (AAUP)

The Committee receives all sabbatical requests and proposals as submitted to the University President by the various departments and areas, and makes recommendations to the President on the basis of merit and in conformity with the current BOT/CSU/AAUP contract.

Membership:

Eight members from the AAUP bargaining unit: **one member representing each school, one member representing Librarians and Counselors and three at-large members.** Membership is limited to members of the Faculty who have completed six years of full-time service. No person may serve who is a candidate for sabbatical leave. No member shall serve more than two years in succession.

Election:

Members shall be elected by the full-time faculty **members of the AAUP bargaining unit** of the University prior to May 15th for the following year. A plurality shall be sufficient for election. One half of the Committee (four members) will be elected annually, thus serving staggered **two-year terms, as follows:**

- In even years, one member from the School of Business, one member from the School of Education and Professional Studies, one Librarian or Counselor and one at-large member will be elected.
- In odd years, one member from the School of Arts and Sciences, one member from the School of Engineering and Technology and two at-large members will be elected.

The winners of the school-specific positions (and of the Librarian/Counselor position, if applicable) shall be the candidates from the appropriate schools (and the Librarian or Counselor, if applicable) receiving the most votes. The winners of the at-large positions shall be the candidates receiving the most votes once the other winners are removed from the pool.

In the event that an elected member **of the Committee** is unable to serve, prior to the commencement of deliberations, the next highest vote getter **(from the appropriate school or from the Librarians/Counselors, if the position is not at-large)** will assume that position.

The ballot shall contain at least two nominees for each position up for election. In particular, an even year's ballot must contain at least two candidates from the School of Business, two candidates from the School of Education and Professional Studies, and two Librarians/Counselors, and an odd year's ballot must contain at

least two candidates from the School of Arts and Sciences and two candidates from the School of Engineering and Technology.

Organization:

The Committee shall meet and organize itself at the call of the University President and shall establish its own procedures. The Committee shall be addressed by the CCSU-AAUP President and the Provost at its convening meeting.

Functions and Responsibilities:

The Committee shall invite eligible faculty to submit sabbatical proposals. The invitation for sabbatical proposals shall include the criteria used in the past (a possible way to accomplish this is to make the rubric publicly available). The Committee shall inform potential applicants of any changes to the selection criteria. The Committee shall receive all requests and proposals as submitted to the University President by the various departments and areas. The Committee shall make recommendations to the President on the basis of merit and in conformity with the current BOT/CSU/AAUP contract. Applicants shall be given an opportunity to appear before the Committee prior to its making a decision and shall respond in writing to any Committee request for material. The Committee should consider holding spots for meritorious proposals dependent on Fulbright grants or other external awards. In case of denial, the Committee will communicate the reasons to the applicant. The Committee shall report publicly to the Faculty Senate each Spring.

Special Provision for the Spring 2010 election:

In order to create a situation where four members are elected each year starting with the Spring 2011 election, five members will be elected to the Committee in Spring 2010: one member from the School of Business, one member from the School of Education and Professional Studies, one Librarian or Counselor and two at-large members. The elected at-large member with the lowest number of votes out of the two will serve a one-year term.